Job Title: FAMILY ADVOCATE

**Reports to:** Children's Services Coordinator

Positions Supervised: Volunteers as assigned

Status: Full-time, salary, exempt

### 1. <u>Direct Service Provision</u>

• Provide crisis intervention and advocacy with individual clients.

- Provide advocacy to clients in Juvenile Court or child welfare systems.
- Share responsibility with other staff for crisis line, in-house advocacy, weekly staff-on-call, and weekend staff-on-call coverage
- Assist with DV101 class or parenting educational activities

# 2. Communication and Outreach

- Provide consultation for staff on child development, juvenile court and child welfare systems.
- Provide consultation to child welfare and juvenile court systems.
- Participate in 1184 treatment and other community coordinated response teams.
- Assist with training and education to child welfare and juvenile court systems.

### 3. Volunteers

Assist in providing volunteer training sessions as it relates to family services.

# 5. Statistics/Documentation

- Collect and maintain data on Parent/Children services.
- Assist in agency data collection.
- Maintain client records on own individual clients.

### 6. Agency Citizenship

- Attend staff, case review, and staff development meetings.
- Perform other duties as assigned
- Acknowledge and abide by the rules, policies, and procedures of VOH.

**QUALIFICATIONS**: The ideal candidate will have a bachelor's degree in social work, counseling, criminal justice or a related field or equivalent experience. The candidate must also have experience working survivors of relationship violence as well as with juvenile court and child welfare.

**TO APPLY**: Submit a cover letter, resume, and three references to: Voices of Hope, 2545 N St., Lincoln, NE 68510. ATTN: Family Advocate Selection Committee. Position will be opened until filled.