

VOICES OF HOPE

Job Title: Enhanced Advocate

Reports to: Advocacy Services Coordinator

Positions Supervised: Volunteers as assigned

Status: Full-time, hourly, non-exempt

Salary: \$18-20/hour

1. Direct Service Provision

- Provide crisis intervention, advocacy and safety planning to clients who present at the hospital emergency departments for sexual and domestic assaults.
- Take referrals from law enforcement and make follow up calls to clients when determined safe.
- Receive incident reports from law enforcement and respond by letter when safe to do so.
- Provide advocacy at court hearings as requested by clients.
- Partner with other advocates to provide clients with financial assistance needed to obtain safety including gas, bus passes, etc.
- Share responsibility with other staff for weekly staff-on-call, as well as weekend and holiday staff-on-call coverage.

2. Communication and Outreach

- Provide crisis intervention,
- Maintain working relationships and communication with law enforcement, court personnel, and medical staff.

3. Volunteers

- Assist in providing volunteer training sessions as it relates to the Enhanced Advocate position.

4. Statistics/Documentation

- Assist in agency data collection and compilation of monthly statistics.
- Maintain client records.

5. Agency Citizenship

- Participate in staff meetings, case review, and staff development training.
- Perform other duties as assigned.
- Acknowledge and abide by the rules, policies, and procedures of Voices of Hope.

QUALIFICATION: The candidate must have a passion for working with survivors of relationship violence and promoting social change. The ideal candidate will have also received education in human services, social work, counseling, criminal justice or a related field or have equivalent experience working with survivors of relationship violence. Voices of Hope encourages candidates with lived experience as well as those who are bilingual to apply.

TO APPLY: Submit a cover letter, resume, and three references to: Voices of Hope, 2545 N St., Lincoln, NE 68510. ATTN: Enhanced Advocate Selection Committee. Or email application items to vohadmin@voicesofhopelincn.org. Applications will start being reviewed on 11/13/2023. Position will be opened until filled.

EQUAL OPPORTUNITY EMPLOYER: Voices of Hope is proud of our staff members and their passion for helping victims of domestic violence and sexual assault. We do not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity and/or expression, status as a veteran, disability, or any other federal, state, or local protected class.